Checklist for Review of the Child Safeguarding Statement

The <u>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</u> require that the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015, the Addendum to Children First (2019) and the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*.

		Yes/No
1.	Has the Board formally adopted a Child Safeguarding Statement in accordance with the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> ?	Yes
2.	Is the Board satisfied that the Child Safeguarding Statement is displayed in a prominent place near the main entrance to the school?	Yes
3.	As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> ?	Yes
4.	Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015? (This includes considering the specific issue of online safety as required by the Addendum to Children First)	Yes
5.	Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	Yes
6.	Has the Risk Assessment taken account of the risk of harm relevant to online teaching and learning remotely?	Yes
7.	Has the DLP attended available child protection training?	Yes
8.	Has the Deputy DLP attended available child protection training?	Yes
9.	Have any members of the Board attended child protection training?	Yes
10.	Has the school appointed a DLP and a Deputy DLP?	Yes
11.	Are the relevant contact details (Tusla and An Garda Síochána) to hand?	Yes
12.	Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	Yes
13.	Is the Board satisfied that all school personnel have been made aware of their responsibilities under the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> and the Children First Act 2015?	Yes
	Has the Board received a Principal's Child Protection Oversight Report (CPOR) at each Board meeting held since the last review was undertaken?	Yes
15.	Since the Board's last review, did each CPOR contain all of the information required under each of the 4 headings set out in sections 9.5 to 9.8 inclusive of the procedures?	Yes
	Since the Board's last review, has the Board been provided with and reviewed all records relevant to the CPOR?	Yes
17.	Is the Board satisfied that the records provided are anonymised and redacted as necessary to ensure that the identities of children and any other parties, including	Yes

school personnel, to whom the concern or report relates are not disclosed? 18. Since the Board's last review, have the minutes of each Board meeting appropriately recorded the records provided to the Board as part of CPOR? 19. Have the minutes of each Board meeting appropriately recorded the CPOR? 20. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Sfochána were appropriately followed in each case reviewed? 21. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?* 22. Where applicable, were unique identifiers used to record child protection matters in the Board minutes? 23. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely? 24. Has the Board bear notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the Child Protection Procedures for Primary and Post-Primary Schools (revised 2023) were subsequently issued by the DLP? 25. In relation to any cases identified at question 20 above, has the Board ensured that any notifications required under section 5.6 of the Child Protection Procedures for Primary and Post-Primary Schools (revised 2023) were subsequently issued by the DLP? 26. Has the Board ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement? 27. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request? 28. Has the Board ensured that the stay Safe programme is implemented in full in the school's Child Safeguarding Statement in respect of primary schools (revised 2023) are being full in the school's child safeguarding Statement in respect of primary schools (revised 2023). 39. Has the Board astisfied that the Parents' requirements in relation to th		
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that have been identified as requiring further improvement?	
41. Has the Board ensured that any areas for improvement that were identified in any	Yes
previous review of the school's Child Safeguarding Statement have been adequately	
addressed?	

^{*}In schools where the ETB is the employer, the responsibility for meeting the employer's requirements rests with the ETB concerned. In such cases, this question should be completed following consultation with the ETB.

Signed Fr. Kieran O'Brien Date 21st October 2025

Chairperson, Board of Management

Signed Brian O'Sullivan Date 21st October 2025

Principal/Secretary to the Board of Management